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9 August 1960

**MEMORANDUM FOR: CHIEF, REAL ESTATE & CONSTRUCTION
DIVISION**

ATTENTION : Chief, Space Maintenance & Facilities Branch
THROUGH : CIA Safety Officer
FROM : Chief, TSD/Logistics
**SUBJECT : Installation of Incinerator Facilities in West
Outbuilding**

1. It is requested that prompt attention be given to the installation of the below listed facilities in Room 205 West Outbuilding:

- a. 220 volt, 3-phase, 60 cycle, electrical wiring and outlet.
- b. A hole in the wall or a window through which will pass a sheet metal stack 9 inches in diameter.
- c. A sheet metal stack 9 inches in diameter to pass through the hole listed above and to rise alongside the outside of the building to a point several feet above the building roof.
- d. Asbestos or other fireproofing along walls and floor where required.

2. The TSD/Engineering Branch has developed, through a contractor, an incinerator which can safely be used within a building such as West Outbuilding and, when the installations listed in paragraph 1 have been made, TSD/EB will install such an incinerator to be utilized for practical demonstration purposes to other elements of the Agency.

3. The cognizant project engineer in TSD/Engineering Branch is [redacted] should be contacted at an early date for complete specifications as to requirements for this installation and cost estimates should be furnished as soon as possible.

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4. Any costs incurred in this installation should be charged to Cost Center Account number 1125-1009-1000.

5. Although this incinerator is not available on the commercial market, it is not considered a classified item.

CONCUR:

Chief, TSD/Liaison Security Staff

Chief, TSD/Engineering Branch

Chief, TSD/Support Staff

Distribution:

Orig & 1 - Addressee

1 - CIA Safety Officer

1 - TSD/LSS

✓ 1 - TSD/EB

1 - TSD/Support

2 - TSD/Log

1 - TSD/SRS

452.20 - Stack installation, etc

28.28 - Modify window -
Carpenter

103.12 - Electrician

92.60 - Paint outside stack
and trim on window

676.20 - Total cost for
installing as per
on 13 Sept 60.
WZ

7 Sept 60 - meet w/

7 [redacted] to arrange a [redacted]
with people having job of installing stack.

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